

Stibbard Parish Council – Minutes



Minutes of the Stibbard Parish Council Meeting held at Stibbard Village Hall on Tuesday, 14th July 2026.

Parish councillors present: Cllr Aldridge, Cllr Coomber, Cllr Mayes and Cllr Clayton.

Also present: the clerk, Nea Horsford, Cllr Victoria Holliday and no members of the public.

1. To consider accepting apologies and reasons for absence.

Cllr Hankins, Cllr Hender and Cllr Robertson sent their apologies.

2. To receive declarations of interest on items on the agenda and consider any requests for dispensations.

None received.

3. To approve the minutes of the Parish Council meeting held on 14th May 2026.

The parish council **APPROVED** the minutes, and the chair signed them as a true and accurate record.

4. Update from the County and District Councillors.

4.1. County Councillor – Cllr Victoria Holliday's report is on the website. Cllr Holliday enjoyed the coffee morning on Saturday and met with around 20 residents. There has been a complaint about an odour from the sewage works, and we will send the clerk details of someone to contact to see if anything can be done. To change the speed limit in the village, a feasibility study must be conducted, which will cost the council around £4,000. It was **AGREED** to discuss the study when setting next year's budget. Cllr Holliday also reminded the council that there is a holiday fund available for SEN children and that there is a possibility of free travel for children on Sanders Coaches.

4.2. District Councillor – Cllr Mike Hankins' report is on the website.;

5. Public Participation – an opportunity for members of the public to raise questions or concerns.

The clerk had received correspondence from a resident regarding some questions about the ditch behind the Methodist Church. The council **AGREED** that whilst the ditch was not the parish council's responsibility, it would become an issue during heavy rain and flooding. **ACTION:** The clerk to contact the Methodist Church Property Department to discuss the maintenance of the ditch and riparian rights.

6. Finance and Governance Matters.

6.1. To note the bank reconciliation (seen in advance)
NOTED.

6.2. To agree the payment and receipt list and ratify authorised payments since the last meeting.
AGREED.

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- 6.3. To note the payments v the budget (seen in advance).
NOTED.
- 6.4. To receive an update on bank signatories from Cllr Hender.
Postponed until September.

7. Planning

- 7.1. To consider any new planning applications and agree comments.
PF/26/1192 Pound Barn, Wood Norton Road, Stibbard NR21 0EX: Demolition of conservatory and erection of new two-storey extension within its footprint. Insertion of a window to the front elevation, replacement of the existing window and reconfiguration of the existing rear extension. Installation of solar photovoltaic (PV) panels on the existing single-storey element.
- 7.2. To receive an update on any application decisions taken by North Norfolk County Council.
EF/26/0922 Robin Green, Fulmodeston Road, NR21 0NA: Lawful Development Certificate for the proposed installation of solar panels – **Permission not required.**

8. To receive an update on the following items:

- 8.1. Plaque on the village sign from Cllr Coomber.
Cllr Clayton has attached the plaque.
- 8.2. Speed gates from the clerk.
The clerk confirmed that there is a deer sign, matching Stibbard signs and road markings, still outstanding. Cllr Holliday has been chasing Highways, too.
- 8.3. War memorial fencing renovation from Cllr Aldridge.
Work on the war memorial and the gate in the top field is due to start on 23rd July 2026.
- 8.4. Update on the sale of bat boxes from Cllr Coomber.
There are seven bat boxes available for sale, and two have been installed. **ACTION:** Cllr Coomber to design a social media advert.

9. Playground and Playing Field.

- 9.1. To discuss and agree on any maintenance issues from the ROSPA Report completed in June 2026.
It was **AGREED** to employ Steve Nash for a day to action all the points raised by ROSPA.
- 9.2. To agree on the three-year lease of the Stibbard Glebe (playing field) and agree on who will be making The Declaration on behalf of the parish council.
The lease has been reviewed, and a couple of errors need to be corrected. **ACTION:** The clerk is to contact Birketts to change and then take it to Hayes and Storr for signing and witnessing, which costs around £10.
- 9.3. To consider the quotation from Nick Hindle to clean the playground equipment.
It was **AGREED** that the cost of cleaning the equipment was higher than expected. However, Cllr Claydon has been unable to source anyone else to clean the equipment. **ACTION:** The equipment will be cleaned in August by Nick Hindle, and the war memorial will be left for another year.

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10. Policies for Approval.

10.1. Financial Regulations.

APPROVED.

11. To discuss the possibility of introducing a Stibbard Champion Award.

The clerk had asked other councils how their Champion Award worked, and it seemed they felt it worked okay for a couple of years, but then they struggled to engage the community with votes and nominations. It was **AGREED** to remove this from the agenda.

12. To discuss any ideas for the Community Councillor Fund.

No one had any ideas, so they **AGREED** to remove from the agenda.

13. To agree which councillors will represent the Planning Committee for 2026/2027.

It was **AGREED** that Cllrs Aldridge, Mayes and Clayton will serve on the planning committee.

14. To discuss the parish council's role in the village litter pick.⁴

It was **AGREED** to have another litter pick in the Autumn, with a date to be decided at the next meeting. The clerk confirmed she did not want to handle the catering this time and wondered whether it could be held alongside the village coffee morning to make things a bit easier and cheaper for the parish council. **ACTION:** Cllr Coomber to organise.

15. To discuss noise pollution from noisy mopeds.

Cllr Mayes confirmed he would like to attend the next Police meeting to see what can be done. **ACTION** clerk to research.

16. To discuss the email received regarding speeding stickers on wheely bins.

There were mixed opinions on whether this would be a worthwhile project, although other villages do have them on their bins. **ACTION:** Cllr Coomber to design a sticker and ask the printers in Great Ryburgh for a price.

17. To discuss the councillor's responsibilities between meetings.

It was **NOTED** that some councillors are still not using their parish council email addresses. Cllr Aldridge offered to help those who were struggling to set it up.

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18. Items that have arisen since the publication of the agenda – for information only and to be included on the next agenda.

Items for Budget

Litter pick

Christmas lights

Noisy mopeds

Wreath

19. To note the date of the next meeting is on Tuesday, 8th September 2026, at 7 pm.

Meeting closed at 8.09 pm.