



Chair: Cllr Bill Aldridge

Vice Chair: Cllr Tony Hender

You are hereby summoned to attend a meeting of **Stibbard Parish Council** to be held on **Tuesday, 19th May 2026**, at **7 pm** in **Stibbard Village Hall**. The press and public are welcome to attend this meeting.

Yours faithfully,
Nea Horsford
Parish Clerk and RFO

A G E N D A

- 1. To elect the chair and sign the declaration of acceptance of office.**
- 2. To elect the vice-chair.**
- 3. To consider accepting apologies and reasons for absence.**
- 4. To receive declarations of interest on items on the agenda and consider any requests for dispensations.**
- 5. To approve the minutes of the meeting held on 13th January 2026.**
- 6. Update from District and County Councillors:**
 - 6.1.** County Councillor – Cllr Victoria Holliday.
 - 6.2.** District Councillor – Cllr Mike Hankins
- 7. Public Participation - An opportunity for members of the public to raise questions or concerns.**
- 8. To agree the appointment of a councillor to the Stibbard Village Hall committee.**
- 9. Finance and Governance Matters.**
 - 9.1.** Agree the Internal Audit undertaking for year-end 31st March 2026.
 - 9.2.** To note the date of the Notice of Public Rights from 3rd June to 14th July 2026.
 - 9.3.** Agree and sign the Annual Governance Statement for 2025/2026 (AGAR Form 3 PM).
 - 9.4.** Agree and sign the Accounting Statements for 2025/2026 (AGAR Form 3 PM).
 - 9.5.** To note Section 3, the External Auditor Report and Certificate.
 - 9.6.** Agree the Financial Statement for 2025/2026.
 - 9.7.** To note the bank reconciliation (seen in advance).
 - 9.8.** To agree the payment and receipt list and ratify authorised payments since the last meeting.
 - 9.9.** To note the VAT Return for 2025/2026.
 - 9.10.** To note bank signatories for 2026/2027.

10. To receive updates on the following:

- 10.1. Plaque on the village sign from Cllr Coomber.
- 10.2. Speed gates from the clerk.
- 10.3. War memorial fencing renovation from Cllr Aldridge.
- 10.4. Biodiversity/bat boxes from Cllr Coomber and Cllr Clayton.
- 10.5. Fencing at the Old School from Cllr Aldridge.

11. Playground and Playing Field

- 11.1. To agree and authorise ROSPA to conduct the playground inspection in June.
- 11.2. To agree on the three-year lease of the Stibbard Glebe (playing field) and agree on who will be making the Declaration on behalf of the parish council.
- 11.3. To consider the three quotations for the gates in the top playing field.
- 11.4. To consider the quotation from Nick Hindle regarding cleaning the playground, etc.

12. Policies for Approval.

- 12.1. Financial Regulations.

13. To discuss the possibility of introducing a Stibbard Village Champion Award.

14. Items that have arisen /since the publication of the agenda – for information only, to be included on the next agenda.

15. To note the date for the next meeting on Tuesday, 14th July 2026, at 7 pm.