

# Stibbard Parish Council – Minutes



**Meeting Date:** Tuesday, 9<sup>th</sup> September 2025

**Location:** The Village Hall, Stibbard

Minutes of the Stibbard Parish Council meeting held on the above date and venue.

| Present:                                                                                                                         | Also present:                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Cllr Bill Aldridge</li><li>• Cllr Colin Clayton</li><li>• Cllr Stephen Coomber</li></ul> | <ul style="list-style-type: none"><li>• Nea Horsford – Clerk</li><li>• Two members of the public</li><li>• PC Jessica Elliott</li></ul> |

## 1. To receive apologies and reasons for absence

Apology received from Cllr Mayes, Cllr Mayes, and Cllr Hankins

## 2. To receive declarations of interest and consider any requests for dispensations

None received

## 3. To approve the minutes of the Parish Council meeting held on the 22nd July 2025.

The parish council **APPROVED** the minutes, and the chair signed them as a true and accurate record.

## 4. Update from District and County Councillors.

### 4.1. District Councillor Maike Hankins

Report on the Website.

### 4.2. County Councillor Stefan Aquarone

No report received.

## 5. Public Participation

A member of the public noted that the plinth on the village sign looked lovely.

A member of the public expressed an interest in joining the parish council. **ACTION:** The clerk is to send further information.

## 6. To discuss any planning applications received or approved since the last meeting.

None received.

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## 7. Finance.

- 7.1. To approve the payments list (sent in advance).  
The payments list was **APPROVED** and **SIGNED**.
- 7.2. To approve the Bank Balance and Bank Reconciliation (seen in advance).  
The Bank Reconciliation was **APPROVED**, and the bank balance as at 8<sup>th</sup> September is £3,260.42.
- 7.3. To note the year-to-date v budget (seen in advance)  
The year-to-date v budget was **NOTED**.
- 7.4. To receive an update on bank signatories.  
Cllr Hender has attempted to update the signatories but has encountered difficulties. **ACTION** clerk to chase.

## 8. To receive updates on the following:

- 8.1. Village sign, brick plinth and plaque from Cllr Aldridge.  
It was **AGREED** that the sign was now at a good height and the wording for the plaque was **AGREED**.  
**ACTION** Cllr Coomber to lay out the plaque with the typeface for approval.
- 8.2. Speed gates from the clerk.  
We are still waiting for the speed gates to be installed, and the deposit has been paid. **ACTION** clerk to chase Highways for a date of installation.
- 8.3. Emails and website from Cllr Hender and the clerk.  
Website is now live.
- 8.4. Noisy Mopeds  
PC Jessica Elliott said the Police need registration numbers to take this matter further. **ACTION** clerk to email dates of the village coffee mornings, as PC Elliott would like to attend if possible.
- 8.5. Bridge / Dam behind the Iron Man  
There are increasing concerns regarding the dam and the number of fallen trees in the river behind the Iron Man. **ACTION** clerk to contact the landowner

## 9. Stibbard Playground.

- 9.1. To discuss the estimates for the fencing from the Old School to the entrance and the fencing for the lower playground, and possible additional fundraising from Tesco, Awards for All, and the Geoffrey Watling Trust.  
It was **AGREED** to proceed with the estimate from MCA Property Maintenance. The clerk was pleased to announce that the Stibbard Parochial Trust has granted £1,000 towards the playground fencing. Cllr Aldridge thanked the Trust on behalf of the council.
- 9.2. To discuss the replacement or disposal of the Spiderman net.  
The clerk had asked for opinions on the village Facebook page, and it seems this piece of equipment is tricky to use. Due to the expense of replacing it, it was **AGREED** to **DISPOSE** of this piece of equipment.  
**ACTION** Cllr Aldridge to see if he can advertise the net on eBay to raise some funds.
- 9.3. To discuss the lease of the playground.  
The clerk has chased the lease from the Diocese solicitor and emailed the Diocese, explaining she is still waiting for a copy of the three-year lease to sign.
- 9.4. To discuss the ditch erosion within the two playgrounds.  
It was **AGREED** to monitor the ditch over the winter.

## 10. To discuss the North Norfolk Draft Local Plan and possible addition to the council's response.

It was **AGREED** that Cllr Aldridge would add more information regarding the school to the response.

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**11. To receive an update from Cllr Coomber and Cllr Clayton on the Biodiversity Policy and agree an action plan.**

Cllr Coomber presented the council with a prototype bat box to sell; all the profits would be invested into the Biodiversity fund. **ACTION** clerk to take the prototype for approval by the bat specialists in Ryburgh to ensure it is compliant for use with bats. The next project will be a Hedgehog box.

**12. To discuss and agree on the quotation from Tops Garden Services for the hedge and holly bush cutting.**

It was **AGREED** to proceed with both estimates as soon as possible.

**13. To consider the quotation received for the additions to the bus stops and agree to apply for a grant from the BSIP Funding.**

It was **AGREED** to apply for a maximum grant to fund.

**14. To agree on the following meeting dates for 2026.**

The following dates were **AGREED**.

13<sup>th</sup> January 2026.

10<sup>th</sup> March 2026.

12<sup>th</sup> May 2026.

7<sup>th</sup> July 2026.

8<sup>th</sup> September 2026.

10<sup>th</sup> November 2026.

**15. To discuss the litter picking committee and grants for equipment.**

PC Elliott advised the council to report the fly tipping to the Norfolk County Council. The clerk had not seen any grants for litter picking equipment, but would keep checking. It was **AGREED** to hold the next litter picking morning on the 15<sup>th</sup> November 2025. Cllr Coomber would book and collect the equipment from Cromer.

**16. Items that have arisen since the publication of the agenda – for information only, to be included on the agenda.**

Co-option of a new councillor

First draft of the budget.

**17. To note the date for the next meeting on Tuesday, 11<sup>th</sup> November 2025.**

**Meeting closed at 8.30 pm**

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