

Stibbard Parish Council – Minutes



Meeting Date: Tuesday 22nd July 2025 **Location:** The Village Hall, Stibbard

Minutes of the Stibbard Parish Council meeting held on the above date and venue.

Present:	Also present:
• Cllr Bill Aldridge • Cllr Steve Mayes • Cllr Stephen Coomber • Cllr Tony Hender	• Nea Horsford – Clerk • Cllr Mike Hankins

1. To receive apologies and reasons for absence

Apology received from Cllr Clayton.

2. To receive declarations of interest and consider any requests for dispensations

None received

3. To approve the minutes of the Parish Council meeting held on the 23rd June 2025.

Parish council **APPROVED** the minutes and the chair signed them as a true and accurate record.

4. Update from District and County Councillors.

4.1. Report on the website. Cllr Hankins discussed how a village plan would identify a site for development. It was **NOTED** that the whole parish council felt that they would not like to endorse this as it was open to fraudulent behaviour.

4.2. County Councillor Stefan Aquarone
No report received.

5. Public Participation

There were no questions from the public

6. To discuss any planning applications received or approved since the last meeting.

None received.

7. Finance.

7.1. To approve the payments list (sent in advance).

The payments list was **APPROVED** and **SIGNED**.

7.2. To approve the Bank Balance and Bank Reconciliation (seen in advance).

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The Bank Reconciliation was **APPROVED** and the bank balance as at 22nd July 2025 is £7,808.68.

7.3. To note the year-to-date v budget (seen in advance)

The year-to-date v budget was **NOTED**.

7.4. To receive an update on bank signatories.

All the forms have been completed and sent back to Barclays Bank. **ACTION** clerk to chase.

8. To receive updates on the following:

8.1. Village sign brick plinth and plaque from Cllr Aldridge.

We are still waiting for the contractor to complete the works and the wording for the plaque will be decided in the next meeting.

8.2. Speed gates from the clerk

The clerk has spoken to Highways and they are aiming to install the speed gates and signs in the summer holidays to avoid impacting on the school traffic. **ACTION** clerk to chase Highways for a date of installation.

8.3. Emails and website from Cllr Hender and the clerk.

Cllr Hender is still struggling with his .gov.uk email address.

9. Stibbard Playground.

9.1. To discuss the estimates for the fencing from the Old School to the entrance and the fencing of the lower playground.

Three different quotations have been obtained, and it was **AGREED** to approach the Stibbard Parochial Trust for help with funding with the fencing for the lower playground. Cllr Aldridge has approached the owner of the Old School with regards to the fencing and further discussions will continue with the Diocese and homeowner.

9.2. To discuss the ROSPA report and subsequent repairs.

Due to the urgency of some of the repairs, Steve Nash spent the day repairing and removing all the items flagged up in the ROSPA report. The cost of the repairs from the contractor Steve Nash totalled £225 including materials. It was **NOTED** that the equipment is now getting quite old and this will probably need to be done every year. The piece of equipment with the rotting wood has been removed and will cost over £1,000 to replace. **ACTION** clerk to approach the Stibbard Parochial Trust to see if they can help with funding. Cllr Aldridge was thanked for his hard work helping out with the playground.

9.3. To discuss the lease of the playground.

The clerk has chased the lease from the Diocese solicitor and emailed the Diocese explaining she is still waiting for a copy of the three-year lease to sign.

9.4. To discuss the ditch erosion within the two playgrounds.

There was much discussion as to whether it was necessary works due to the expense. Cllr Hender felt a simple culvert may help with the erosion and it was **AGREED** to obtain a quote. **ACTION** clerk to speak to the Diocese to see whose responsibility this is as they are the land owners.

10. To consider the transfer and hosting of the parish website to RLS Computing.

It was **AGREED** to transfer the website and emails to RLS Computing with immediate effect.

11. To receive an update from Cllr Coomber and Cllr Clayton on the Biodiversity Policy and agree action plan.

Cllr Coomber is looking for a map of Stibbard that shows the village boundaries to map sites. Next meeting he will also have a bat box made that could be offered to villagers to use.

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- 12. To discuss and agree on a statue or planter for the newly renovated war memorial with an action plan to pay for it. To discuss the flowerbed behind the war memorial.**

It was **AGREED** that on reflection, the war memorial would be better left as it is, however, the flower bed behind it needed regular maintenance. **ACTION** the clerk to speak to Tops Garden Services for a quotation and put an ad in the Parish News and on Facebook to see if there are any volunteers wanting to take responsibility for it.

- 13. To consider the bus stop grants available including litter bins and agree on an action plan.**

It was **AGREED** that litter bins and more comfortable seating would be a good addition to the bus stops. **ACTION** clerk to obtain quotations for both and then apply for a grant.

- 14. To consider applying for a Partish Partnership Grant for 2026/27.**

There was much discussion regarding applying for funding for a SAM3, and it was **AGREED** to apply in the hope that the speed gates slow the traffic down, but have the funding in place just in case further action is required to control traffic speed through the village.

- 15. To discuss the bridge / dam built in the stream behind the Iron Man.**

The clerk has spent some time looking into whose responsibility that part of the stream is, as riparian rights mean it is the landowner's responsibility to maintain any land that borders with a watercourse. It was **NOTED** that the individuals who are building the bridge / dam are trespassing, however, the main concern is the impact this could have on flooding the village if there was very heavy rain. The clerk stated she had contacted the landowner via telephone to voice her concerns, but not yet received a reply. **ACTION** clerk to write a letter to the landowner.

- 16. To discuss the complaints regarding the noisy moped.**

ACTION clerk to contact the local liaison officer for advice.

- 17. To consider and discuss the possibility of forming a litter picking committee and grants for equipment.**

There have been numerous reports of littering, even straight after the litter pick with many residents frequently doing their own litter pick. **ACTION** the clerk to investigate grants to own village litter picking equipment, also to ask if it can be stored in the village hall.

- 18. Items that have arisen since the publication of the agenda – for information only, to be included on the agenda.**

Broken Stibbard sign post.
Grants for the village hall.
First draft of the budget.

- 19. To note the date for the next meeting on Tuesday 9th September 2025.**

- 20. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public.**

AGREED.

- 21. To consider the clerk to join the NEST Pension Scheme.**

It was **AGREED** that the clerk could join the NEST pension scheme.

- 22. To note the date for the next meeting on Tuesday 9th September 2025.**

Meeting closed at 8.43pm

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